

Members

Naomi Duerr-Chair
Paul Anderson-Vice Chair
Mariluz Garcia
Trudy Brussard
Julie McMahon
Jill Fisher
Diaz Dixon

Staff

Serena Stockdale, Clerk
Shyanne Schull, Director
Tammy Jennings, Assistant Director

Deputy District Attorney

Jennifer Gustafson

**NOTICE OF MEETING AND AGENDA
WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD**

**WASHOE COUNTY ADMINISTRATION COMPLEX
WASHOE COUNTY COMMISSION CHAMBERS, 1001 E. 9TH STREET, BUILDING A
RENO, NEVADA 89512**

and available via

Zoom Webinar

FRIDAY, APRIL 26, 2024

9:00 A.M.

This meeting will be held in the Commission Chambers and via Zoom webinar. To attend this meeting via Zoom webinar, please log in to the Zoom webinar at the following link: <https://washoecounty-gov.zoom.us/j/95873438280> You can also join the meeting by typing zoom.us into your computer browser, clicking “Join a Meeting” on the Zoom website, and entering this Webinar ID 958 7343 8280. NOTE: This option will require a computer with audio and video capabilities. Alternatively, you can join the meeting by telephone only by dialing +1 669-900-6833, entering the Webinar ID: 958 7343 8280 and pressing #.

Possible Changes to the Agenda and Timing: Items on the agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Board may take short breaks approximately every 90 minutes.

Public Comment: Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during items designated “for possible action”, and are limited to three minutes per person per comment period. Persons may not allocate unused time to other speakers. During the general public comment periods at the beginning and end of the meeting, speakers may address any matter, whether listed on the agenda or not. For the remainder of the agenda, public comment should be about the specific item being considered by the Board. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County’s systems.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via webinar/teleconference, or attending by telephone only. To provide public comment via Zoom teleconference, log in to the Zoom webinar at the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone only, press *9 to “Raise Hand” and *6 to mute/unmute.

Additionally, members of the public may submit written comments via email to advisoryboard@washoecounty.gov. The County will make reasonable efforts to send all email comments received by 4:00 p.m. on January 25, 2024, to the Advisory Board members prior to the meeting.

Responses to Public Comments: The Regional Animal Services Advisory Board may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by board members. However, responses from board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Advisory Board will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda.

Forum Restrictions and Orderly Conduct of Business: The Regional Animal Services Advisory Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of Agenda: Pursuant to NRS 241.020(4)(b), this Notice of Meeting and Agenda has been posted at the Washoe County Regional Animal Services Center (2825 Longley Lane, Reno, Nevada); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Animal Services' Advisory Board website at: https://www.washoecounty.us/animal/wcras_advisory_board/index.php.

How to Get Copies of Agenda and Supporting Materials: Copies of this agenda and supporting materials for the items on the agenda provided to the Regional Animal Services Advisory Board may be obtained on the Washoe County Regional Animal Services' Advisory Board website at: https://www.washoecounty.us/animal/wcras_advisory_board/index.php or at Washoe County Regional Animal Services, 2825 Longley Lane, Reno, Nevada, or by contacting Tom Schley at phone (775) 353-8900, e-mail advisoryboard@washoecounty.gov or address 2825 Longley Lane, Suite A, Reno, Nevada 89502. If you make a request, we can provide you with a link to the website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Advisory Board members. If materials are distributed at a meeting, they are available within one business day after the meeting.

Special Accommodations: The facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language interpreters or assisted listening devices) at the meeting should notify Washoe County Regional Animal Services at (775) 353-8900 or email advisoryboard@washoecounty.gov at least two working days prior to the meeting.

AGENDA

1. **Call to Order and Determination of Quorum.** [Non-action item]
2. **Salute to the Flag.** [Non-action item]
3. **Instructions For Providing Public Comment via ZOOM/Telephone.** [Non-action item]- Verbal instructions regarding how members of the public may participate and provide public comment during the meeting. DDA Jennifer Gustafson.
4. **Public Comment.** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board (ASAB) as a whole.
5. **Approval of January 26, 2024, Meeting Minutes.** [For possible action]- Board members may identify any additions or corrections to the draft minutes as transcribed.

6. **Community Cats Program Presentation** [Non-action item] – An informational presentation on the grassroots, 501(c)(3), Community Cats program, that is dedicated to trap-neuter-release (“TNR”) of free-roaming cats, in collaboration with community partners and resources to reduce cat populations and save lives. Community Cats is incorporating new initiatives to include resources provided by the Alliance for Contraception in Cats and Dogs (“ACC&D”), which aims to manage animal populations through definable goals and targeted outcomes. Community Cats Director, Tracy Dean.
7. **Director’s Report.** [Non-action item] - An informational presentation and update on WCRAS’s programs, statistics, emerging developments, financial updates, outreach efforts and other matters properly related thereto for the third quarter of FY 24. Director, Shyanne Schull.
8. **Nevada Humane Society Operational Update Report** [Non-action item] – Nevada Humane Society Operational Update Report [Non-action item] – An informational update on NHS’ statistics and programs related to adoptions, transfers from WCRAS, public surrenders, including Good Samaritan surrenders, and community outreach programs in the first quarter of CY 2024. NHS Chief Executive Officer, Jerleen Bryant and NHS Director of Operations, Trent Bingham.
9. **Washoe County Regional Animal Services Fee Study, Proposed Fee Changes, and Proposed Fee Waivers** [For Possible Action] – Review and possible action to recommend approval of a fee study, conducted by MGT Consulting Services, for fees for services provided by WCRAS, and to recommend approval of the proposed fee schedule, fee waivers and incremental stepped increases on permit fees. The Advisory Board may recommend moving forward with proposed fee updates, with or without modifications, to the Board of County Commissioners. WCRAS Assistant Director, Tammy Jennings.
10. **Informational Presentation Regarding Washoe County Regional Animal Service’s Receipt of Two New Emergency Animal Evacuation Trailers** [Non-action item] – WCRAS received a grant from the Department of Homeland Security for two, self-contained, animal emergency trailers to assist in quickly setting up emergency sheltering during a disaster. Staff will be present at the meeting with one of the emergency trailers to provide a tour and to demonstrate how they will be used to house and care for both dogs and cats in emergencies. WCRAS Director, Shyanne Schull.
11. **Washoe County Regional Animal Services Advisory Board Member and/or Staff announcements, requests for information and selection of topics for future agendas.** [Non-action item] – Limited to items not addressed elsewhere on the agenda. The Washoe County Regional Animal Services Advisory Board may not engage in discussion or take action on any item identified under this topic. Rather, items may be placed on a future agenda for discussion and possible action.
12. **Public Comment.** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board as a whole.
13. **Adjournment.** [Non-action item]